



June 15, 2018

87 Carol Lane
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Sir or Madam

Dear Sir or Madam,

AGENDA

The Special Meeting of the Board of Directors of Diablo Water District will be held on Wednesday, June 20, 2018, 7:30 p.m. at the District's office, 87 Carol Lane, Oakley, California.

The District's agendas and supporting documents are available at the District's Office located at 87 Carol Lane, Oakley, California, or by calling Christine Belleci at (925) 625-0588. A fee may be charged for copies.

Director Crockett will attend the meeting via telephone at the location of Driftwood RV Park, 16011 Lower Harbor Road, Space 26, Brookings, Oregon, 97415.

If you have a special accommodation needs to attend the meeting, please provide at least two (2) working days' notice prior to the meeting by calling Christine Belleci at (925) 625-0588.

- 1- **Pledge of Allegiance.**

- 2 - **Public Input. (Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. This need not be related to any item on the Agenda.)**

- 3- **Approval of Minutes of the Regular Meeting of May 23, 2018.**

Staff Recommendation: Approve Minutes.

Directors:
Edward Garcia
President

Kenneth L. Crockett
Vice President

Howard Hobbs
Enrico Cinquini
John H. de Fremery

*General Manager
& Secretary:*
Mike Yeraka

General Counsel:
Jeffrey D. Polisner

4- Authorization to Write off Uncollectible Accounts for Fiscal Year 2017-2018.

Recommendation: Authorize Writing off Accounts

5- Authorization to Execute Disaster Recovery Agreement with United Computer Group, Incorporated, in the Amount of \$15,275 for the First Year Backup and Disaster Recovery Service.

Staff Recommendation: Authorize Execution of Agreement

6- Authorization to Execute Advanced Metering Infrastructure Agreement with Sensus USA, Incorporated.

Staff Recommendation: Authorize Execution of Agreement

7- Resolution 2018-5 Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order.

Staff Recommendation: Adopt Resolution 2018 - 5

8- Adoption of Pay Rate Schedule for Pay Rates Previously Approved with the Fiscal Year 2019 Budget as Required by California Code of Regulations, Title 2, Sections 570.5 and 571 (b).

Staff Recommendation: Adopt Pay Rate Schedule

- 9- Authorization to Execute Task Order Number 2018-1 with CDM-Smith for Update of the District's Facilities Plan in an Amount Not to Exceed \$245,000.**

Staff Recommendation: Authorize Execution of Task Order

- 10- Election to Fill Special District Vacancy on the Contra Costa County Redevelopment Agency Oversight Board.**

Staff Recommendation: Cast Vote for Candidate

- 11- Authorization to Execute Automated Clearing House (ACH) Application with Bank of the West for Direct Deposit.**

Staff Recommendation: Authorize Execution of Application

- 12- Review and Approval of Summer 2018 Newsletter.**

Staff Recommendation: Provide Approval

- 13- Authorization to Set August 22, 2018, as the Public Date for the Temporary Partial Suspension of the District's Facilities Reserve Charges and Increase in Main Extension Reimbursement Charges for New Connections to the District's Water System.**

Staff Recommendation: Set Public Hearing Date.

- 14- Authorization to Purchase 2017 Backhoe from PAPE Machinery, Incorporated in the Amount of \$98,875.75.**

Staff Recommendation: Authorize Purchase

- 15 - Discussion Items and Reports.**

General Manager

- Delta Coves Project

General Counsel

Engineer

Comments of Directors

- 16 - Next Meeting of the Board of Directors.**

- 17 - Approval of Warrant Register Number 2018-6.**

- 18 - Adjournment.**