

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
DIABLO WATER DISTRICT
HELD ON AUGUST 22, 2018

The regular meeting of the Board of Directors of Diablo Water District was called to order by Director Howard Hobbs, at the District's office, 87 Carol Lane, Oakley, California at 7:32 p.m. on August 22, 2018.

ROLL CALL

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| Directors Present: | Garcia (via telephone), Crockett (via telephone), Hobbs, Cinquini, and de Fremery |
| Directors Absent: | None |
| Staff Present: | Mike Yeraka, General Manager |
| General Counsel: | Jeffrey Polisner |
| Consultant: | Bill Brick, CDM Smith |
| Others Present: | None |

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Director Howard Hobbs.

PUBLIC INPUT

There were no comments from members of the public.

APPROVAL OF MINUTES OF THE REGULAR MEETING OF JULY 25, 2018.

It was moved by Director de Fremery, seconded by Director Cinquini, and unanimously carried to approve the minutes of the regular meeting of July 25, 2018.

PUBLIC HEARING REGARDING THE TEMPORARY PARTIAL SUSPENSION OF THE DISTRICT'S FACILITIES RESERVE CHARGES FOR NEW CONNECTIONS TO THE DISTRICT'S WATER SYSTEM AND INCREASING THE MAIN EXTENSION REIMBURSEMENT ASSESSMENT.

Mr. Yeraka reviewed the reports prepared by CDM Smith regarding the temporary partial suspension of the District's Facilities Reserve Charges and increasing the Main Extension Reimbursement Assessment.

At 7:35 p.m., Director Hobbs opened the public hearing at which time Mr. Yeraka responded to questions put forth by the Directors. There being no other questions, Director Hobbs closed the public hearing at 7:36 p.m.

RESOLUTION NUMBER 2018 – 8 TEMPORARILY SUSPENDING A PORTION OF SECTION 1 (c) OF REGULATION NUMBER 3 – FACILITIES RESERVE CHARGE; AND AMENDING SECTION 1 (d) OF REGULATION NUMBER 3 – MAIN EXTENSION REIMBURSEMENT ASSESSMENT

It was moved by Director Cinquini, seconded by Director Crockett, and unanimously carried to adopt Resolution 2018 – 8 entitled, “A Resolution of the Board of Directors of Diablo Water District Temporarily Suspending a Portion of Section 1 (c) of Regulation Number 3 – Facilities Reserve Charge; and Amending Section 1 (d) of Regulation Number 3 – Main Extension Reimbursement Assessment”.

AUTHORIZATION TO EXECUTE TASK ORDER NUMBER 2018 – 2 WITH CDM SMITH FOR CORPORATION YARD VARIABLE FREQUENCY DRIVE REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$52,306

After discussion, it was moved by Director Garcia, seconded by Director de Fremery, and unanimously carried to authorize the General Manager to execute Task Order Number 2018 – 2 with CDM Smith in an amount not to exceed \$52,306.

AUTHORIZATION TO ISSUE PURCHASE ORDER TO JW BACKHOE IN THE AMOUNT OF \$37,400 TO INSTALL 40 – 5/8-INCH METERS TO EXISTING WATER SERVICES AT M-27 WILLOW PARK MARINA, OAKLEY

After discussion, it was moved by Director Crockett, seconded by Director Cinquini, and unanimously carried to authorize the General Manager to issue a purchase order to JW Backhoe in the amount of \$37,400 to install 40 – 5/8-inch meters to existing water services at M-27 Willow Park Marina, Oakley.

AUTHORIZATION TO PURCHASE A 2018 SUPER CAB UTILITY BODY F-250 TRUCK FROM BIG VALLEY FORD IN THE AMOUNT OF \$36,514.72 PLUS TAX AND LICENSE, AND A 2018 CREW CAB F-250 TRUCK FROM BILL BRANDT FORD IN THE AMOUNT OF \$36,430.00 PLUS TAX AND LICENSE

After discussion, it was moved by Director Cinquini, seconded by Director de Fremery, and unanimously carried to authorize the General Manager to issue a purchase order to Big Valley Ford in the amount of \$36,514.72 plus tax and license for a 2018 F-250 truck, and a purchase order to Bill Brandt Ford in the amount of \$36,430.00 plus tax and license for a 2018 F-250 truck.

AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH CYPRESS ROAD SELF STORAGE, LIMITED LIABILITY COMPANY FOR THE CYPRESS ROAD SELF STORAGE FACILITY, TWO ONE-INCH SERVICES AND A FIRE SERVICE, OAKLEY

After discussion, it was moved by Director Garcia, seconded by Director Cinquini, and unanimously carried to authorize the General Manager to execute the Facilities Installation Agreement with Cypress Road Self Storage, Limited Liability Company for the Cypress Road Self Storage Facility for two one-inch services and a fire service, Oakley.

DISCUSSION ITEMS AND REPORTS

Mr. Yeraka reported that the District had hired Gino Padilla to fill the vacant position of Distribution System Worker I.

ENGINEER

Mr. Brick updated the Board regarding the Delta Coves Chemical Feed Facility Project.

NEXT MEETING OF THE BOARD OF DIRECTORS

The next meeting of the Board of Directors will occur on Wednesday, September 26, 2018.

APPROVAL OF WARRANT REGISTER NUMBER 2018 – 8

It was moved by Director de Fremery, seconded by Director Cinquini, and unanimously carried to approve Warrant Register Number 2018 – 8 and that warrants numbered 48482 through 48551 be issued as thereon indicated.

APPROVAL OF WARRANT REGISTER NUMBER 2018 – 8A

It was moved by Director Cinquini, seconded by Director de Fremery, and carried by the following vote to approve Warrant Register Number 2018 – 8A and that warrants numbered 48552 through 48599 be issued as thereon indicated.

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| AYES: | Hobbs, Cinquini, and de Fremery |
| NOES: | None |
| ABSTAIN: | Garcia and Crockett |

CLOSED SESSION TO DISCUSS EMPLOYMENT OF GENERAL MANAGER TO REPLACE RETIRING GENERAL MANAGER AS ALLOWED UNDER GOVERNMENT CODE SECTION 54957

At 7:56 p.m., Director Hobbs announced that the Board would move into closed session regarding the matter of employment of General Manager to replace retiring General Manager.

RECONVENE FROM CLOSED SESSION

At 8:33 p.m., Director Hobbs reported that the Board took no action in the Closed Session.

APPROVAL OF BROCHURE ADVERTISING FILLING THE POSITION OF GENERAL MANAGER

After discussion, it was moved by Director Cinquini, seconded by Director de Fremery, and unanimously carried to approve the brochure advertising filling the position of General Manager with revisions as requested by the Directors.

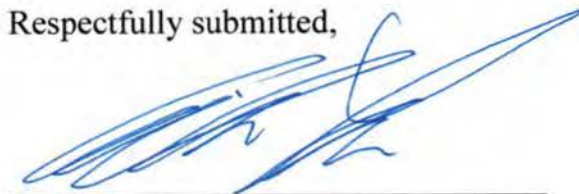
MONTHLY FINANCIAL REPORT

The Monthly Financial Report for the period of July 1, to July 31, 2018, was issued to each Director along with the July 2018, banking activity as well as a chart depicting Facilities Reserves and General Operating Fund balances for the previous 13 months.

ADJOURNMENT

It was moved by Director Crockett, seconded by Director Garcia, and unanimously carried to adjourn the meeting at 8:34 p.m.

Respectfully submitted,



Mike Yeraka, Secretary