

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
DIABLO WATER DISTRICT  
HELD ON JULY 25, 2018

The regular meeting of the Board of Directors of Diablo Water District was called to order by Director John H. de Fremery, at the District's office, 87 Carol Lane, Oakley, California at 7:32 p.m. on July 25, 2018.

**ROLL CALL**

Directors Present: de Fremery, Hobbs, Cinquini, Garcia (via telephone), and  
Crockett (via telephone)  
Directors Absent: None  
Staff Present: Mike Yeraka, General Manager  
General Counsel: Jeffrey Polisner  
Consultant: Bill Brick, CDM Smith  
Others Present: None

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Director de Fremery.

**PUBLIC INPUT**

There were no comments from members of the public.

**APPROVAL OF MINUTES OF THE SPECIAL MEETING OF JUNE 20, 2018.**

It was moved by Director Cinquini, seconded by Director Garcia, and unanimously carried to approve the minutes of the special meeting of June 20, 2018.

**RESOLUTION 2018 – 6 AMENDING RESOLUTION 2016 – 12 BY EXTENDING THE TEMPORARY PARTIAL SUSPENSION OF THE DISTRICT'S FACILITIES RESERVE CHARGES FROM JULY 31, 2018, TO AUGUST 31, 2018.**

After discussion, it was moved by Director Hobbs, seconded by Director Cinquini, and unanimously carried to adopt Resolution 2018 – 6 entitled, "A Resolution of the Board of Directors of Diablo Water District Amending Resolution 2016 – 12 by Extending the Temporary Partial Suspension of the District's Facilities Reserve Charges from July 31, 2018, to August 31, 2018".

**AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH CONTRA COSTA COMMUNITIES, LIMITED LIABILITY COMPANY FOR GILBERT PROPERTY – PHASE 2A, SUBDIVISION 9474 AND A PORTION OF PHASE 2B, SUBDIVISION 9481, 66 LOTS, OAKLEY**

After discussion, it was moved by Director Cinquini, seconded by Director Garcia, and unanimously carried to authorize the General Manager to execute the Facilities Installation Agreement with Contra Costa Communities, Limited Liability Company for Gilbert Property – Phase 2A, Subdivision 9474 and a portion of Phase 2B, Subdivision 9481, 66 Lots, Oakley.

**AUTHORIZATION TO EXECUTE FACILITIES INSTALLATION AGREEMENT WITH CONTRA COSTA COMMUNITIES, LIMITED LIABILITY COMPANY FOR GILBERT PROPERTY – PHASE 2B, SUBDIVISION 9481, 258 LOTS, OAKLEY**

After discussion, it was moved by Director Cinquini, seconded by Director Crockett, and unanimously carried to authorize the General Manager to execute the Facilities Installation Agreement with Contra Costa Communities, Limited Liability Company for Gilbert Property – Phase 2B, Subdivision 9481, 258 Lots, Oakley.

**PUBLIC HEARING REGARDING PROPOSED 5 PERCENT INCREASE IN WATER CHARGES FOR COUNTY WELL SYSTEM M-27, WILLOW PARK MARINA; AND REAFFIRMING CURRENT CHARGES FOR COUNTY WELL SYSTEMS M-25, KNIGHTSEN AND M-26, BEACON WEST**

At 7:39 p.m. Director de Fremery opened the public hearing during which time Mr. Yeraka reviewed the need for increasing the water charges at County Well System M-27, Willow Park Marina by 5 percent.

Mr. Yeraka answered questions put forth by the Directors and there being no other questions; Director de Fremery closed the public hearing at 7:40 p.m.

**RESOLUTION 2018 – 7 AMENDING REGULATION NUMBER 1, WATER CHARGES FOR COUNTY WELL SYSTEM M-27, WILLOW PARK MARINA; AND REAFFIRMING THE CURRENT CHARGES FOR COUNTY WELL SYSTEMS M-25, KNIGHTSEN AND M-26, BEACON WEST**

It was moved by Director Cinquini, seconded by Director Hobbs, and unanimously carried to adopt Resolution 2018 – 7 entitled, “A Resolution of the Board of Directors of Diablo Water District Amending Regulation Number 1, Water Charges for County Well System M-27, Willow Park Marina and Reaffirming the Current Charges for M-25, Knightsen and M-26, Beacon West”.

**DISCUSSION ITEMS AND REPORTS**

Mr. Yeraka reported on the following items:

1. His letter dated July 20, 2018, to President Edward Garcia and the Board of Directors announcing his retirement from Diablo Water District effective December 31, 2018, with his last day on payroll as December 30, 2018.
2. Memorandum from Jennifer McCoy to Mike Yeraka dated July 19, 2018, discussing fewer turn-offs and delinquent accounts due to recent staff's efforts to secure more accurate customer phone numbers and e-mail addresses.
3. Refunding customer at 4516 Orchard Oaks Court, Oakley due to faulty water meter.

**ENGINEER**

Mr. Brick updated the Board regarding the status of Delta Coves Project

**NEXT MEETINGS OF THE BOARD OF DIRECTORS**

The next meetings of the Board of Directors were set for August 22 and September 26, 2018.

**APPROVAL OF WARRANT REGISTER NUMBERS 2018 – 6A, 2018 – 7, and 2018 – 7A**

It was moved by Director Crockett, seconded by Director Garcia, and unanimously carried to approve Warrant Register Numbers 2018 – 6A and 2018 – 7 and that warrants numbered 48254 through 48429 with the exception of void warrants numbered 48254 through 48266 and 48287 through 48291 be issued as thereon indicated.

It was moved by Director Hobbs, seconded by Director Cinquini, and carried by the following vote to approve Warrant Register Number 2018 – 7A and that warrants numbered 48430 through 48477 be issued as thereon indicated.

AYES:	Hobbs, Cinquini, and de Fremery
NOES:	None
ABSTAIN:	Garcia and Crockett

**MONTHLY FINANCIAL REPORT**

The Monthly Financial Report for the period of June 1, to June 30, 2018, was issued to each Director along with the June 2018, banking activity as well as a chart depicting Facilities Reserves and General Operating Fund balances for the previous 13 months.

**CLOSED SESSION TO DISCUSS EMPLOYMENT OF GENERAL MANAGER TO REPLACE RETIRING GENERAL MANAGER AS ALLOWED UNDER GOVERNMENT GODE SECTION 54957**

At 7:57 p.m., Director de Fremery announced that the Board would move into closed session regarding the matter of employment of General Manager to replace retiring General Manager.

**RECONVENE FROM CLOSED SESSION**

At 8:06 p.m., Director de Fremery reported that the Board took no action in the Closed Session.

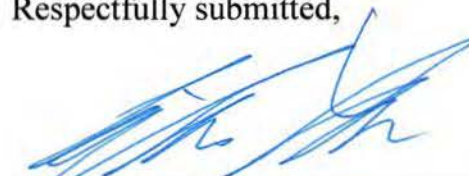
**APPROVAL OF AGREEMENT WITH COOPERATIVE PERSONNEL SERVICES TO PERFORM GENERAL MANAGER RECRUITMENT TO REPLACE RETIRING GENERAL MANAGER IN THE AMOUNT NOT TO EXCEED \$24,000**

After discussion, it was moved by Director Cinquini, seconded by Director Hobbs, and unanimously carried to authorize the General Manager to execute the agreement with Cooperative Personnel Services with minor revisions that have been approved by the District's General Counsel.

**ADJOURNMENT**

It was moved by Director Crockett, seconded by Director Garcia, and unanimously carried to adjourn the meeting at 8:12 p.m.

Respectfully submitted,



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Mike Yeraka, Secretary