<Insert Date>

Brian Kidwell, Senior Water Resources Control Engineer

Division of Drinking Water,

State Water Resources Control Board

31 E. Channel Street, Room 270

Stockton, CA 95202

Dear Mr. Kidwell,

**Subject: Letter of Intent for Consolidation <project details>**

This letter of intent is prepared to express our interest in considering consolidation in support of the Technical Assistance request submitted to the Division of Financial Assistance and referenced under Assistance Request # 7209.

In 2021, Diablo Water District initiated a dialogue with the State Water Resources Control Board regarding consolidation funding with several water systems in the Bethel Island and Sandmound areas of Contra Costa County. Subsequent work in the area generated interest in consolidating among a larger number of small water systems.

As a representative of [INSERT YOUR SYSTEM NAME HERE], I would like to express our intent to consider consolidation with Diablo Water District for the purpose of understanding the feasibility of consolidation and how consolidation would impact the households to which we supply water. We are committed to representing the interests of the community we serve to the best of our abilities in our conversations regarding consolidation.

We look forward to working with you, with the Rural Community Assistance Corporation, Diablo Water District, and project engineers to better understand potential drinking water system improvements for our community. If you have any questions or concerns regarding this letter, please do not hesitate to contact me.

<salutation>

<signature>

<contact information>